

# APPLICATION FORM

Staple 02  
photographs here

- 1 Post Applied for **LOWER DIVISION CLERK**
- 2 Category of Post (Reserved for EWSs): **Economically Weaker Sections (EWSs)**  
(Please attach self attested photostat copy of related Certificate issued by competent authority on the Attached format (Annexure-I).)
- 3 Amount of application/processing fee & Bank Draft Bank Draft No \_\_\_\_\_ dated \_\_\_\_\_ ₹ 300/-
- 4 Full Name (In Block letters) \_\_\_\_\_
- 5 Father's/ Husband's Name \_\_\_\_\_
- 6 Correspondence Address with Pin code (in Block letter) \_\_\_\_\_  
Mobile/ Phone Number with STD code, if any. \_\_\_\_\_
- 7 Permanent Address with Pin code (in Block letters) Mobile/ Phone Number with STD code, if any. \_\_\_\_\_
- 8 Sex Male \_\_\_\_\_ Female \_\_\_\_\_
- 9 a) Date of Birth \_\_\_\_\_  
b) Age as on the last date of receipt of application i.e. as on \_\_\_\_\_
- 10 Whether age relaxation claimed, if so indicate . \_\_\_\_\_
- 11 Educational Qualification (Please attach self attested Photostat copy of certificates and mark sheets).

Affix one  
photograph  
here

Sl N	Examination Passed (Tenth onwards)	Name of Board/ University	Month & Year of Passing	Subjects	Marks Obtained Total Marks	Percentage of Marks

- 12 Typing Speed:  
i) On manual Typewriter English \_\_\_ Words Per Minute OR Hindi \_\_\_ Words Per Minute  
OR  
ii) On Computer: English \_\_\_ Words Per Minute OR Hindi \_\_\_ Words Per Minute

13 Experience:

Sl. N	Post Held	Name of Employer	Period		Pay Scale	
			From	To		

- 14 Whether the candidate is under any contractual obligation to serve Central/ State Govt./ any other Public Sector Undertakings or Autonomous body and if so, give details (Attach NOC, if applicable)

- 15 List of Documents attached:  
1.  
2.  
3.

## DECLARATION

I hereby declare that all the facts mentioned in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirements of the relative advertisement, my candidature / application is liable to be cancelled/ terminated.

PLACE \_\_\_\_\_

DATE \_\_\_\_\_

Signature of Candidate  
Name of the Applicant \_\_\_\_\_

Remarks of the forwarding Authority (in case of Govt. Employees):

Certified that

- i) The particulars furnished by Sh./ Smt. \_\_\_\_\_ are correct
- ii) There is no vigilance /disciplinary case either pending or contemplated against him/ her
- iii) Integrity of the applicant is certified
- iv) Photocopies of the up-to-date ACRs attested by an officer not below the Rank of an Under Secretary to the Government of India are enclosed.

(Signature of Head of the Department/  
Forwarding Authority)

Date :

Name \_\_\_\_\_  
Department \_\_\_\_\_  
Telephone / (Fax No.) \_\_\_\_\_

Annexure-I

Government of .....  
(Name & Address of the authority issuing the certificate)

**INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS**

Certificate No. \_\_\_\_\_

Date: \_\_\_\_\_

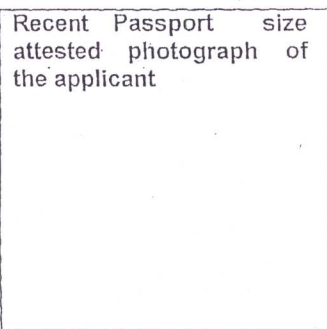
VALID FOR THE YEAR \_\_\_\_\_

This is to certify that Shri/Smt./Kumari \_\_\_\_\_ son/daughter/wife of \_\_\_\_\_ permanent resident of \_\_\_\_\_, Village/Street \_\_\_\_\_ Post Office \_\_\_\_\_ District \_\_\_\_\_ in the State/Union Territory \_\_\_\_\_ Pin Code \_\_\_\_\_ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income\* of his/her 'family'\*\*\* is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year \_\_\_\_\_. His/her family does not own or possess any of the following assets\*\*\* :

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari \_\_\_\_\_ belongs to the \_\_\_\_\_ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Signature with seal of Office \_\_\_\_\_  
Name \_\_\_\_\_  
Designation \_\_\_\_\_



\*Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

\*\*Note 2: The term "Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years

\*\*\*Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.